Bar Hill Parish Council
Minutes of the Environment and Amenities Committee Meeting at the Parish Council Meeting Room, Parish Council Office, Hanover Close, Bar Hill, CB23 8EH at 7.00pm on Wednesday 4 October 2023

Present:
B Waters – Councillor (BW)
B Howard – Councillor (BH)
L Bladen – Councillor (LB)
J Hall – Councillor (JH)
W Hamlett-Evans – Councillor (WHE)
K Zargar – Councillor (KZ)
S Jenkins – Councillor (SJ)
A Mitchell – Councillor (AM)
G Ellingham – Councillor (GE)

In attendance:
K Flack – Clerk's Assistant (CA)
4 members of the public

Chairman's welcome

Open Forum: Issues raised by members of the public:
Dam Brook
Willdflower area

The Chairman opened the meeting at 7.08 pm

EA126.23 To receive and accept apologies for absence
None

EA127.23 To receive any declarations of interest
None

EA128.23 To note any new dispensations granted
None

EA129.23 Minutes
Resolved to confirm as a correct record the Minutes of the meeting of 6 September 2023 with amendments and confirm the agenda of same date.
Proposed BW Seconded WHE and approved
Abstained – AM

EA147.23 Skatepark Working Party Terms of Reference
A discussion was held on the proposed Terms of Reference.
Resolved to amend the membership section
Proposed AM Seconded BH and approved
Resolved to introduce a review process after the completion of each phase and the timeline to be defined by the Skatepark Task Group
Proposed AM Seconded BH and approved

EA132.23 Play areas and equipment
A discussion was held on this item
Resolved to get quotes to use weedkiller on the surfacing at Jubilee Park
Proposed SJ Seconded GE and approved, AM – against

EA133.23 Report from Tree Councillor
A discussion was held on the report.

An emergency Purchase Order was presented.
Resolved to accept the Purchase Order to trim hedges near Robin Close.
Proposed BW Seconded AM and approved

EA150.23 **Viking Way Drainage**
A quote was presented
Resolved to accept the quote from Metro Rod to clear the gullies on Viking Way
Proposed BW Seconded JH and approved

EA151.23 **Areas of Responsibility for Councillors**
Provisional allocation of Areas of Responsibility was made

EA137.23 **Dam Brook**
An update on work in progress was presented

BH left the meeting at 7.51 pm

BH returned to the meeting at 7.53 pm

EA153.23 **Benches**
WHE was thanked for his report which was discussed.
Village Ranger to review the audit.
Resolved to ask Brookfield to complete work on Purchase Order previously issued
Proposed LB Seconded BW and agreed

EA154.23 **Village Ranger**
Defer to Full Council meeting

EA155.23 **Local Highways Officer (LHO) Meeting**
A discussion was held on the meeting and walkabout with the new LHO from Cambridgeshire County Council.

EA156.23 **Wildflower Area**
Defer to next meeting

EA157.23 **Trees**
Defer to next meeting

EA158.23 **Exclusion of Press and Public**
Resolved that under section 1(2) of the Public Bodies (admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Item EA159.23 to EA161.23 namely Hollytrees, The Brambles, Leases, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
Proposed BW Seconded AM and approved

The meeting was closed to the public at 8.08 pm

EA159.23 **Hollytrees**
A discussion was held
Resolved to ask solicitor to send a letter to the resident

Proposed LB Seconded AM and agreed

EA160.23 **The Brambles**
An update was received

EA161.23 **Leases**
A discussion was held
Astroturf lease has been signed
Allotment lease ongoing
Resolved to invite representatives of the Allotment Society to a meeting with some Councillors
Proposed SJ Seconded GE and agreed

The meeting was reopened at 8.45 pm

EA162.23 **Agenda items for next meeting**

EA163.23 **Date of next scheduled meeting:** 1 November 2023

Meeting closed at 8.51 pm

Signed……Dated……..

Charman of Environment and Amenities Committee

DRAFT